

City of Napoleon, Ohio

PRESERVATION COMMISSION

Meeting Agenda

Thursday, June 24, 2021 at 4:30 pm


NPC 21-02 - 831 N. PERRY STREET

CERTIFICATE OF APPROPRIATENESS

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

The WebEx link to the meeting will be posted on the City's website at www.napoleonohio.com

1. Approval of Minutes - June 8, 2021 Minutes (In the absence of any objections or corrections, the Minutes shall stand approved.)
2. **NPC 21-02 – 831 N. Perry Street**
An application has been filed by Desarae Miller of Southside Studio. The applicant is requesting to place a new business sign above the doorway with a new name and owner. The request is pursuant to Chapter 1138 of the Codified Ordinances of the City of Napoleon, Ohio. The property is in a C-1 General Commercial Zoning District and is within the City's Preservation District.
3. Any other matters to come before the Commission.
4. Adjournment.



Roxanne Dietrich ~ Clerk of Council

PRESERVATION COMMISSION MEETING MINUTES
NPC 21-01 ~ THE PARLOR BEAUTY COMPANY ~ 716 N. PERRY STREET
Tuesday, June 8, 2021 at 4:30 pm

PRESENT

Committee Members Chris Peper-Chair (arrived at 4:32 pm), Marvin Barlow, Kevin Milius, Gabe Pollock
Clerk of Council Roxanne Dietrich
City Staff Kevin Schultheis, Zoning Administrator
Others Brian Koeller-Northwest Signal, Destry Belau-Applicant (arrived at 4:36 pm)

ABSENT

Commission Member Tonya Wagner

CALL TO ORDER

The Preservation Commission meeting was called to order by Dietrich at 4:30 pm.

ORGANIZATION OF COMMISSION

Dietrich asked for nominations for Chairman of the Commission
Barlow nominated Kevin Milius.

Chris Peper arrived at 4:32 pm.

Barlow rescinded his nomination.

Barlow nominated Chris Peper as Chairman of the Preservation Commission. With no further nominations, the nominations were closed.

Motion: Barlow Second: Milius
to elect Chris Peper as Chairman of the Preservation Commission

Roll call vote on the above motion:

Yea-Peper, Barlow, Pollock, Milius

Nay-

Yea-4, Nay-0. Motion Passed.

APPROVAL OF MINUTES

Motion: Milius Second: Barlow
to approve the Minutes from the June 9, 2020 Preservation Commission meeting

Roll call vote on the above motion:

Yea-Peper, Barlow, Pollock, Milius

Nay-

Yea-4, Nay-0. Motion Passed.

NPC 21-01 (The Parlor Beauty Company) – 716 N. Perry Street

Peper read the background on NPC 21-01. An application has been filed by Destry Belau of The Parlor Beauty Company. The applicant is requesting to paint the exterior front of the building along with a mural on the alley's sidewall located at 716 N. Perry Street. The request is pursuant to Chapter 1138 of the Codified Ordinances of the City of Napoleon, Ohio. The property is in a C-1 General Commercial Zoning District and is within the City's Preservation District.

Schultheis requested an amendment as painting of the exterior has already been taken care of and is not a Preservation Commission issue. The mural is on hold. Belau is requesting to have a 6' x 3' sign hung above the awning on the front of the building.

Destry Belau arrived at 4:36 pm

Schultheis continued, it doesn't appear there will be any lighting. If that changes, the Commission will address that at a later time. There are no structural changes to the building. Belau is requesting to have the building painted and a sign put up. Barlow confirmed the mural is on hold for now. Belau yes explaining, Gary Westhoven will be painting the building. He has painted most of the buildings in the downtown and convinced me to use more historical colors, dark green, stow blush and light grayish beige. Jack Collins, whose his building is beside mine, is going to have his building painted with the same colors. Peper asked Schultheis to summarize what the Commission can and cannot do and what the Napoleon Ordinance says about signs. Schultheis explained since there is no lighting on the sign, Belau does not need to submit anything to Wood County unless they have a question on the brackets and mounting style. If the sign will be lit up, she would have to submit her plans along with the lighting and electrical information to Wood County for their inspection. The Preservation Commission has the right to refuse or deny anything that is not within the guidelines for the City of Napoleon Preservation District. Pollock asked when you say a *lit sign* is that internally or Schultheis said both. If she is going to have lighting she would have to have a certified electrician and submit an application for a permit to Wood County who would do the inspection. She cannot change the awnings on the building itself because of the historical value of that building and the preservation of that downtown area. She would have to get permission from this Commission in order to change that. Even for repair she would have to come back and submit an application for a hearing in order to repair correctly. Barlow asked if she wanted to replace the windows? Schultheis I think the windows downstairs have already been replaced. We issued a notice last fall because they were broke. Belau explained that was prior to me purchasing it. Belau showed the design for the parlor parking signs and the handicap parking sign she will be putting up. Barlow asked how many parking spaces will there be? Belau answered four. Pollock asked if she is keeping the gravel lot? Belau replied yes. Peper confirmed we are approving the sign in the front, do we approve the parking signs also? Barlow asked how soon before Gary can do the painting and you can get your sign up? Belau he is thinking toward the end of July. I'm hoping to be able to open in September. Peper asked Belau to give a brief description of her business. Belau said it will be a salon with eight booths, two treatment rooms, there will not be any nails, just hair, facials, lashes and the like. So far we have put a new roof on, repaired the front room, put in a new ceiling, new plumbing and all that stuff. I have not decided if I will make the upstairs into another Airbnb. It would be cool to have a groom place up there, there is a lot of potential for that.

Motion: Barlow Second: Milius
to approve NPC 21-01, the sign to be put on the front of the building and also the three parlor parking signs and a handicap parking sign to be put along the side of the building.

Roll call vote on the above motion:

Yea-Peper, Barlow, Pollock, Milius

Nay-

Yea-4, Nay-0. Motion Passed.

ADJOURN

Motion: Barlow Second: Milius
to adjourn the Preservation Commission meeting at 4:48 pm

Roll call vote on the above motion:

Yea-Peper, Barlow, Pollock, Milius

Nay-

Yea-4, Nay-0. Motion Passed.

Approved

June 24, 2021

Chris Peper - Chair



City of Napoleon, Ohio
Kevin Schultheis, Zoning Admin.
Code Enforcement

*255 West Riverview
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com*

Memorandum

To: Members of the Napoleon Preservation Commission
From: Kevin Schultheis, Zoning Administrator / Code Enforcement Officer
Subject: Certificate of Appropriateness
Meeting Date: June 24, 2021 @ 4:30 PM
Hearing#: NPC-21-02

Background:

An application has been file by Desarae Miller, Studio South. The applicant is requesting to place an exterior new sign above the entrance door of 831 N Perry St. The request is pursuant to Chapter 1138 of the Codified Ordinances of the City of Napoleon Ohio. The property is in a C-1 General Commercial Zoning District and is within our Preservation District.

Sincerely,

Kevin Schultheis, Zoning Administrator / Code Enforcement officer

Application for Public Hearing

City of Napoleon, Ohio

I/We hereby request a public hearing to consider the following:

Planning Commission

(MZON 100.1700.46690)

- Conditional Use
\$125.00
- Amendment
\$125.00
- Subdivision in City
\$75.00 + \$5.00 each, after two
- Preliminary Plat of Development
\$125.00
- Alley Vacation
\$25.00 + publication cost

Preservation Commission

(MZON 100.1700.46690)

- Certificate of Appropriateness
\$25.00

Board of Zoning Appeals

(MZON 100.1700.46690)

- Certificate of Zoning
\$25.00
- Re-Zoning
\$125.00
- Variance
\$125.00
- Administrative Appeal
\$50.00

Address of property:

831 N. Perry St. Napoleon, OH 43545

Description of request:

change of business sign

Desarae Miller

OWNER(S) NAME (PRINT)

N-376 Co Rd 3A McClure, OH 43534

ADDRESS- CITY, STATE, ZIP

419-260-7842

PHONE NUMBER

Desarae Miller

SIGNATURE

*****Public hearings are held on the second Tuesday of each month; this petition must be filed with the Zoning Administrator thirty (30) days before the public hearing date. All plans, plats, deeds and other requested information must accompany this application before the hearing will be scheduled.*****

APPLICANT MUST BE AN OWNER OR AN AUTHORIZED REPRESENTATIVE EVIDENCED BY LETTER OF APPOINTMENT.

Desarae Miller

APPLICANT NAME (PRINT)

Desarae Miller

APPLICANT SIGNATURE

N-376 Co Rd 3A

ADDRESS

McClure, OH 43534

CITY, STATE, ZIP

419-260-7842

PHONE

Hearing #:

Hearing Date:

Zoning District:

Office Use Only

Batch #

Check # 10000

Date



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SHELBY AV

N PERRY ST



DOWNTOWN
HAIR CO.